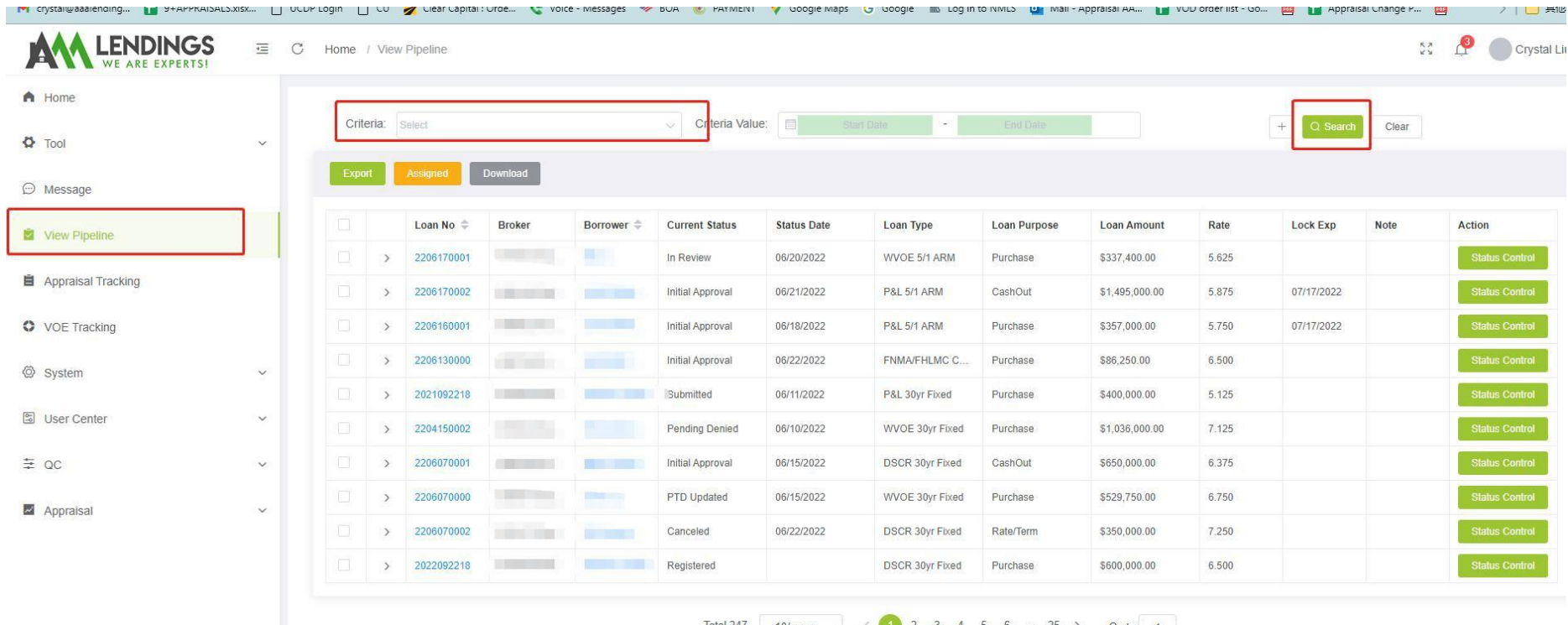


How to Request Appraisal via TPO Portal

1. Get into the **TPO System**(<https://main.aacapitalinvestment.com/#/>), input the user name, password and verification code. Then click **Log In**.
2. Click **View Pipeline** to search the file which you need to request appraisal order.



	Loan No	Broker	Borrower	Current Status	Status Date	Loan Type	Loan Purpose	Loan Amount	Rate	Lock Exp	Note	Action
<input type="checkbox"/>	> 2206170001			In Review	06/20/2022	WVOE 5/1 ARM	Purchase	\$337,400.00	5.625			Status Control
<input type="checkbox"/>	> 2206170002			Initial Approval	06/21/2022	P&L 5/1 ARM	CashOut	\$1,495,000.00	5.875	07/17/2022		Status Control
<input type="checkbox"/>	> 2206160001			Initial Approval	06/18/2022	P&L 5/1 ARM	Purchase	\$357,000.00	5.750	07/17/2022		Status Control
<input type="checkbox"/>	> 2206130000			Initial Approval	06/22/2022	FNMA/FHLMC C...	Purchase	\$86,250.00	6.500			Status Control
<input type="checkbox"/>	> 2021092218			Submitted	06/11/2022	P&L 30yr Fixed	Purchase	\$400,000.00	5.125			Status Control
<input type="checkbox"/>	> 2204150002			Pending Denied	06/10/2022	WVOE 30yr Fixed	Purchase	\$1,036,000.00	7.125			Status Control
<input type="checkbox"/>	> 2206070001			Initial Approval	06/15/2022	DSCR 30yr Fixed	CashOut	\$650,000.00	6.375			Status Control
<input type="checkbox"/>	> 2206070000			PTD Updated	06/15/2022	WVOE 30yr Fixed	Purchase	\$529,750.00	6.750			Status Control
<input type="checkbox"/>	> 2206070002			Canceled	06/22/2022	DSCR 30yr Fixed	Rate/Term	\$350,000.00	7.250			Status Control
<input type="checkbox"/>	> 2022092218			Registered		DSCR 30yr Fixed	Purchase	\$600,000.00	6.500			Status Control

3. Click **Appraisal Request** on the left. Then click


Request



AAA LENDINGS

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WE ARE EXPERTS!

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Loan Main

📄 Loan Summary

📁 Upload Submission Files

📁 File Management

📁 Related Documents

📁 Lock Rate

📁 CD/Doc Request

📁 Contacts

📁 Condition List

📁 Appraisal Request

📁 Appraisal Refund Request

📁 Reserve Appraiser

Borrower

Program

Status

NoteRate

DTI

LTV / CLTV / HCLTV

30yr Fixed

Submitted

4.875%

0.000%

75% / 75% / 0%

System ID:

Loan No:

📁

Upload Submission Files

📁

Related Documents

📁

File Management

🔒

Rate Lock

👤

Contacts

Status Control



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Appraisal Request

Appraisal Refund Request

Reserve Appraiser

Request



No Data



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4. Fill in the blanks with "*" and provide related documents.

Apply ✕

Payment proof

File# : test333

Appraisal Value : \$ 482,000.00

Agent : Harold Yang

FICO : 777

Investment : No

Rush : ☐

Subject Address : 16551 MERC LN, Lockport, IL 60441

Borrower : HE LI

Loan Amount : \$ 200,000.00

Type : SFR

LTV : 41 %

Unit : 1

* Appraisal Fee : \$

* Comment :

* Payment Method :

* Form :

Conf# :

Received Payment :

Request

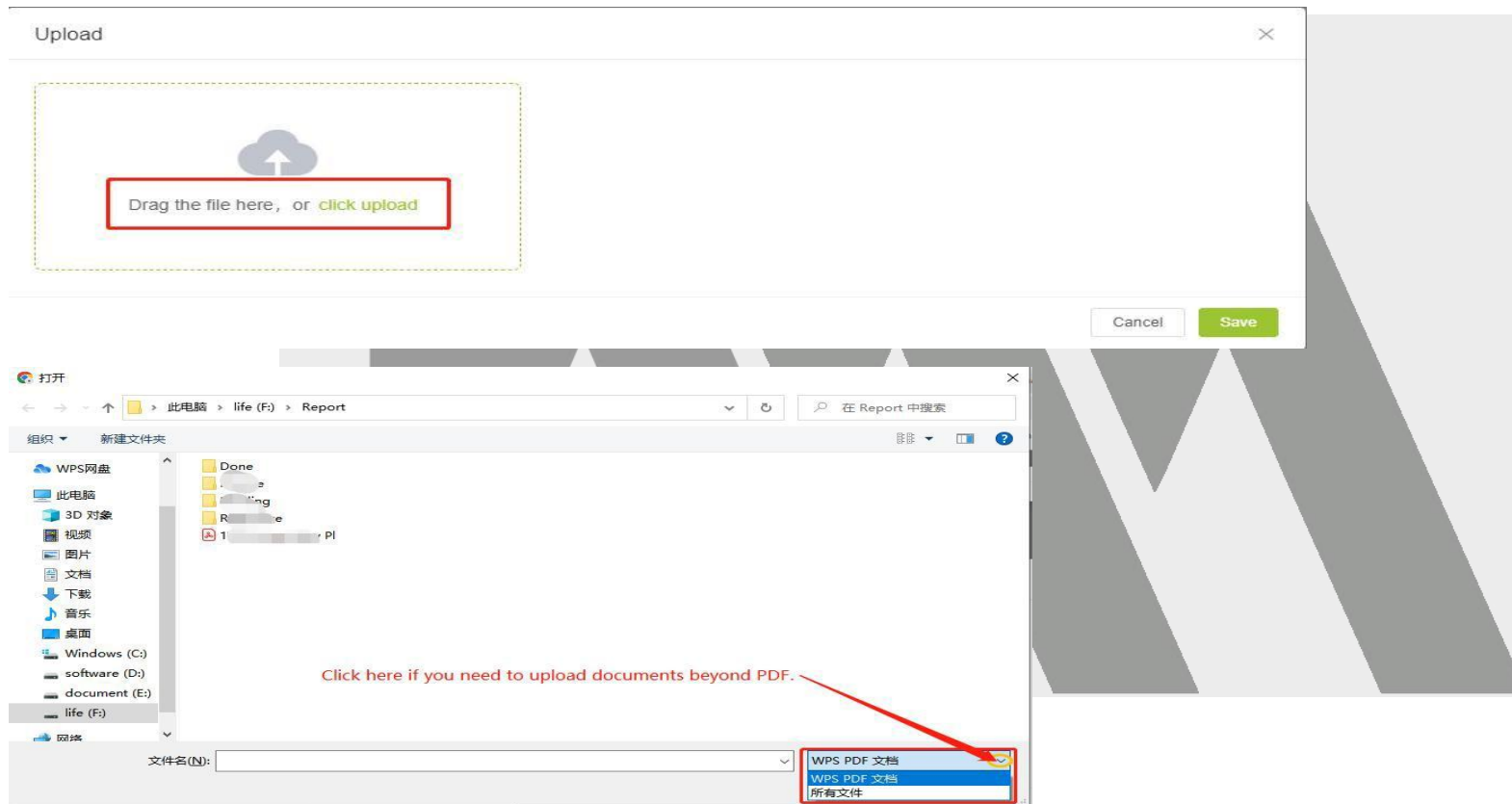
Appraisal Fee: The total fee of ordering appraisal for the file

Payment Method: Choose per the method you pay(Zelle/CC/Check/Cash/Other)

Comment: Contact for inspection; the client can speak English or not; or any other special information that needs appraisal department or the appraisal know.

Form: Choose the form you need.

Payment proof: Click **Payment proof** to upload the RPA, payment proof etc. Click **Save** after the related documents are uploaded successfully.



5. Click **Request**, the Appraisal Department will receive your appraisal request and order accordingly.