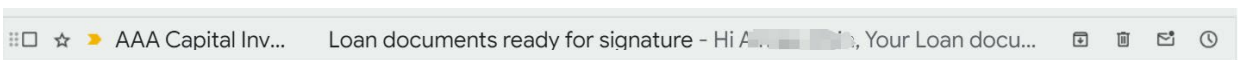


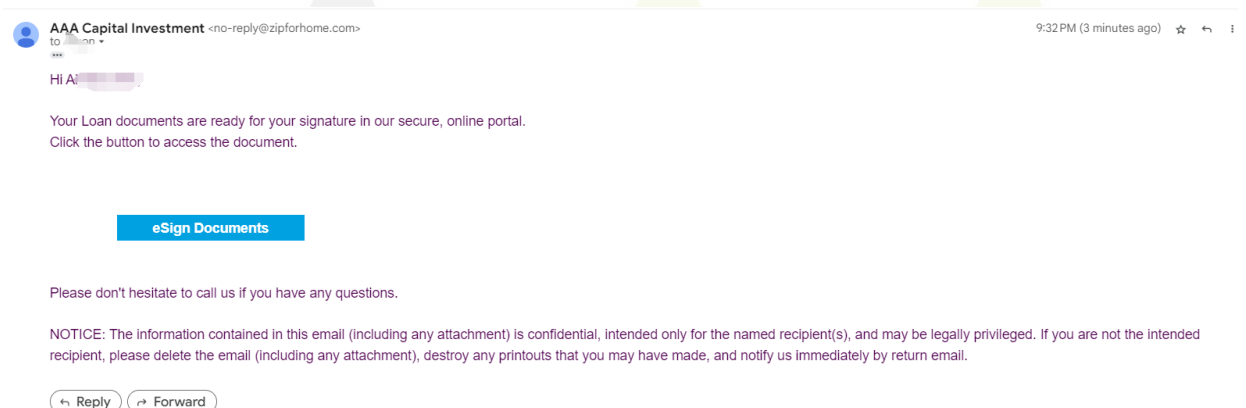
How to complete the eSign disclosure

1. You will receive the E-sign disclosure from "Zip" (See below picture 1) and you need to open this email which the subject line is "Loan documents ready for signature".



Picture 1

2. Open this email, click the "eSign Documents" and then click "Sign" like below. (See below picture 2 & 3);



Picture 2

AAA Capital Investment is requesting the following eSign signature(s). Please sign the requested document(s).

If you create an account, you can check the loan progress with more details, such as outstanding and completed items or loan status.

Create Account

1 eSign Signature Request(s)

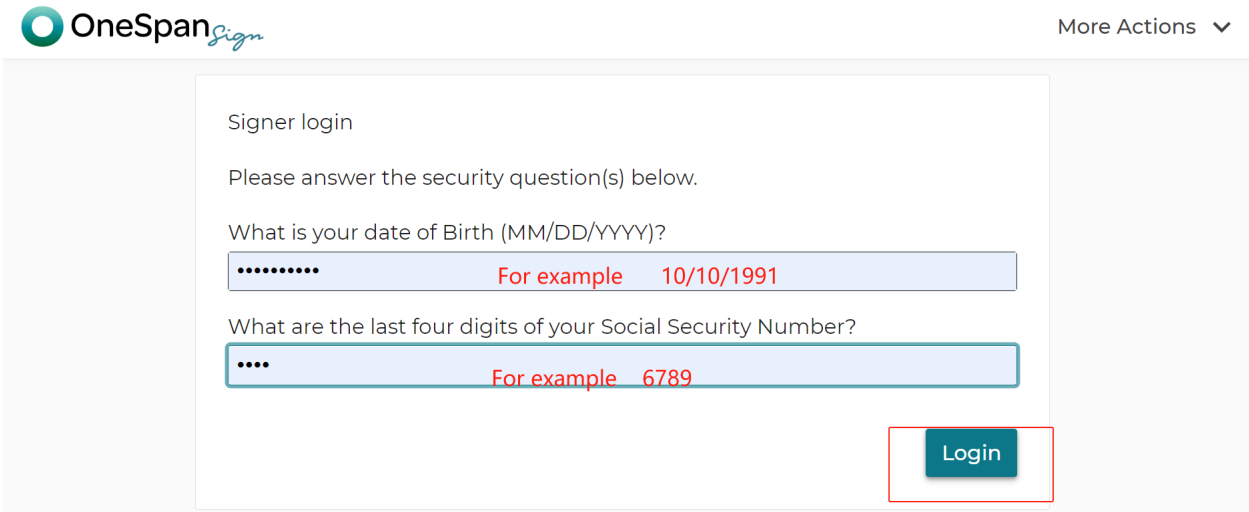
eSign
Test1
Due By 03/02/2024

Sign

Picture 3

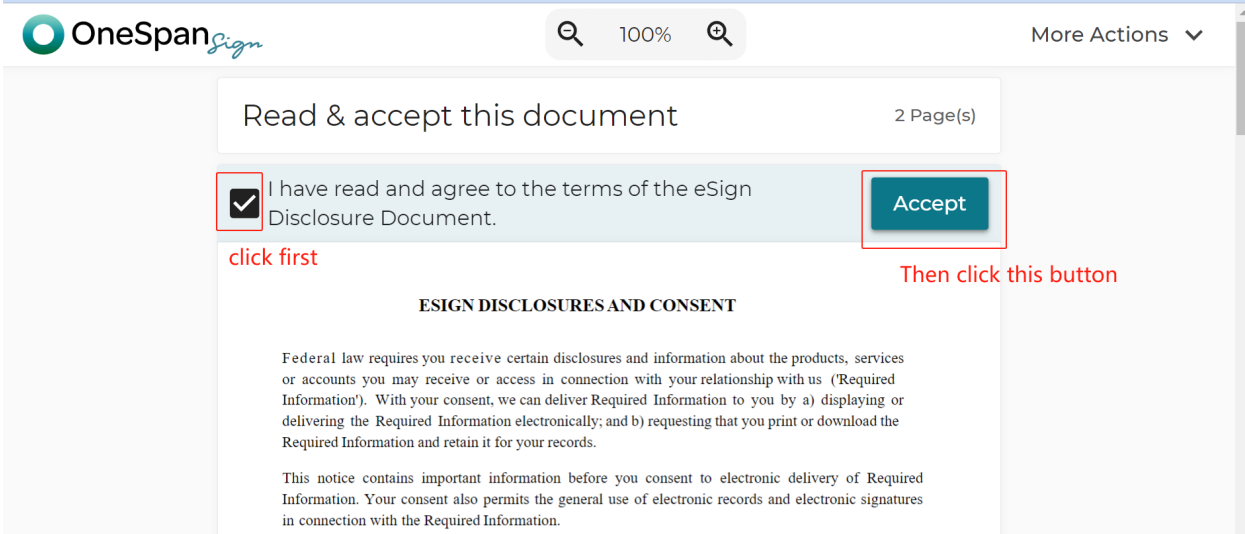
3. When you see the below screen, please input the DOB and SSN with correct format. Then click the button "LOGIN" at bottom of the right corner. (See below picture 4)

****DOB must be input with format MM/DD/YYYY. Otherwise you will fail do login to sign.**



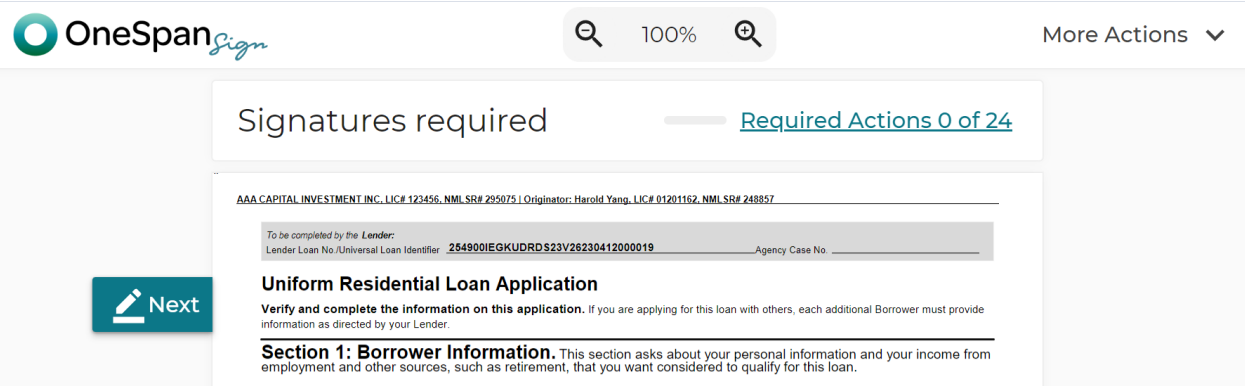
Picture 4

4. Below are normal procedures to sign the whole disclosures. (See below picture 5)



Picture 5

5. Then click button “NEXT”, the box you needed to sign will show on the right, click “SIGN”, then going on this procedure. Every time you click “NEXT”, you will see the box needed to sign, click all to complete this disclosures. (See below picture 6 & 7)



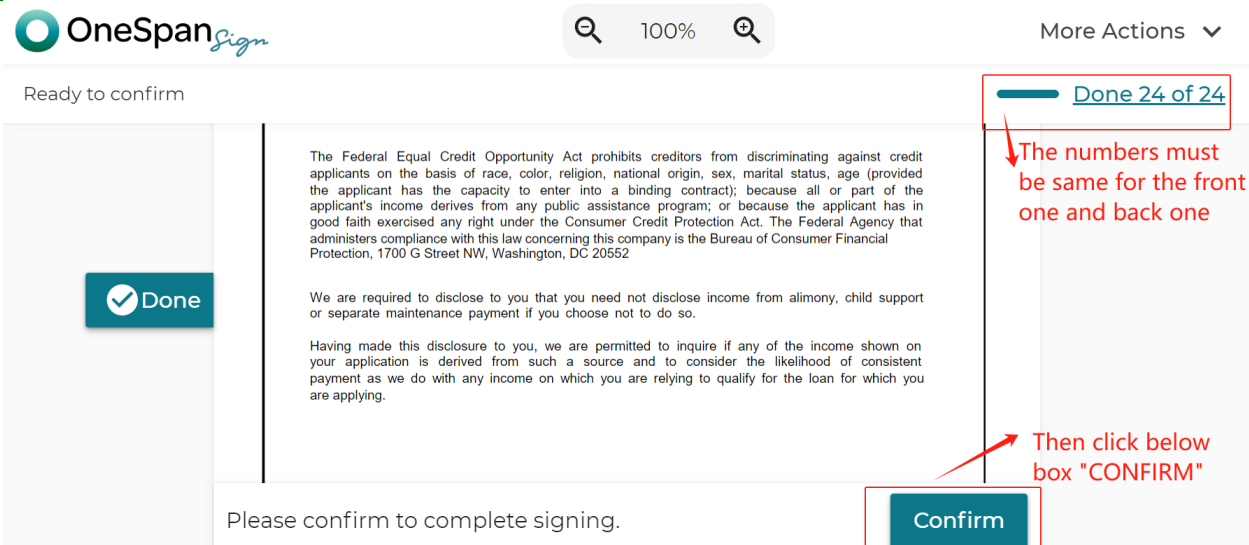
Picture 6

Picture 7

6. Take care of below places, both two boxes are needed to sign. (See below picture 8)

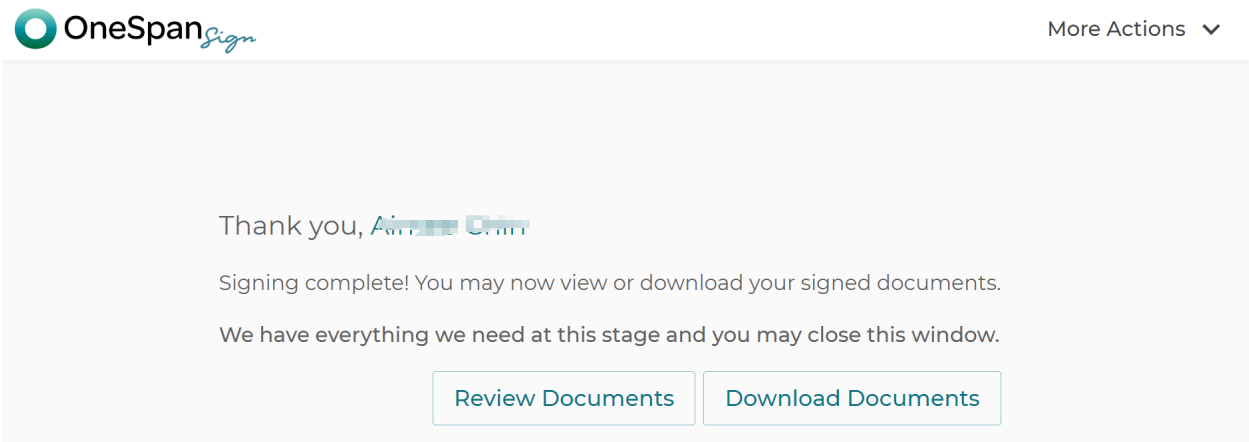
Picture 8

7. When you complete all signatures, you'll see below screen. Double check the number in the upper right corner, it's OK only if the two numbers are the same. If not, then find out which one is missing and check box to complete then. (See below picture 9)



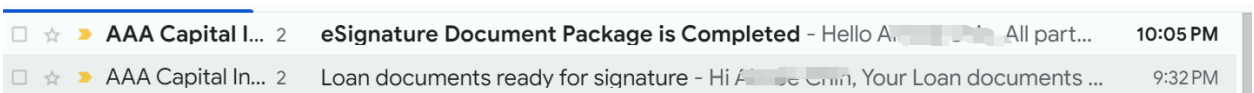
Picture 9

8. At last, after you click “CONFIRM”, then you’ll see below screen, and the borrower complete the whole disclosures successfully. (See below picture 10)



Picture 10

9. When all borrowers and the Mortgage Loan Officers finished signatures, the borrower will receive the second email which the subject line is {eSignature Document Package is Completed}. It’s only a note, no need to do anything. Then we can retrieve the signed documents. (See below picture 11 & 12)



Picture 11



AAA Capital Investment <no-reply@zipforhome.com>
to [redacted]

10:05 PM (5 minutes ago) ☆ ↶ ⋮

Hello [redacted]

All parties have completed the eSignature Test1 package. To view, download or print the completed document click below.

[Download Documents](#)

↶ Reply

↷ Forward

Picture 12

